

## ARTIST'S AGREEMENT

*This is an informal presentation of the agreement you enter into when you submit art-work to Fevered Imagination. Our full Terms and Conditions are available for reading and download on the website, and you must give your consent to those in order to submit work.*

You may submit as many artists books as you wish and each will be displayed in the gallery separately. If you are submitting editions of an artwork, the full edition set is treated as a single work.

We do not accept blank books, journals, altered books or designer bookbinding work. Sorry.

To make a submission, please check the following guidelines carefully. They are designed to help your work be seen to the best advantage. You will need to fill in a separate submission form for each book. When you first register with Fevered Imagination you will also need to submit a form giving information about yourself as an artist.

Each book submitted must be accompanied by the following:

- Title of book
- Short description (up to 30 words)
- Long description: to contain information about your inspiration, materials, structure, theme, background to concept etc. Be original and passionate. Longer descriptions are preferred.
- Still images – minimum of 4, maximum of 12 in high resolution.
- A list of "tags" that can be used to search for your work, for example, 'accordion book', 'architectural', 'perfect bound', 'boxed' etc.

- A video of the book being opened, displayed, handled and described.
- A biography or CV when first registering, but this should be updated regularly. You will be prompted to keep your entry fresh and up to date.
- Links to your website and/or social media if applicable.
- Price of the book.

For one-off artwork, you might wish not to sell the original. In this case, you can display it with an indication that the original is NFS, but with an undertaking that you will make a new, nearly identical, work to commission for the price stated.

For editions, you can offer as many editions as you wish but the total number must be clearly stated. You may wish to offer a subset of the editions in Fevered Imagination's gallery, but the total number in existence must be specified. For example, if your book is an edition of 50, and you want to offer 25 on the Fevered Imagination gallery and retain the rest for sale elsewhere, you must specify that each book is from an edition of 50.

By submitting an artists book, you are acknowledging that you have full rights to the work, and it is your responsibility to acknowledge others appropriately (permission has been obtained for use of text or images when necessary, for example).

The book will be added to the online gallery and when it is first displayed it will be featured in the 'recent additions' listing, which will be updated on a regular basis and featured in a future newsletter. It will also be added to your personal portfolio on the website. Fevered Imagination may also use lower resolution images to feature your work in its own social media feeds.

Books sold through the site will be maintained there in an archive gallery so that your work can still be viewed but not for sale. You can request that it is removed completely if you wish.

By submitting a book to Fevered Imagination, the artist undertakes not to sell the book elsewhere. The artist may withdraw the book from the gallery if they wish to exhibit it or sell it elsewhere, and all references to that book will be removed. Fevered Imagination will act as intermediary between Buyers and Artists at all times up to the point of final sale.

Each artist will have a Portfolio page on the website that features all work that is submitted to Fevered Imagination, together with background information and links. This will be easily accessed in the website with a small static gallery of all your submitted artists books.

When a book is sold, it is the artist's responsibility to pack and ship the item (through simple links provided by Fevered Imagination, using a courier system). Customers have the right to return the book within 2 weeks. If a return is not requested within that time, the artist will be paid the advertised price of the book less 15% commission. The commission is levied in order to support the website, cover administration and (maybe) provide a small profit.

A buyer may request to return the book if it appears to be substantially different from the presentation on the website, or if it is damaged. Such returns will be mediated through Fevered Imagination, whose decision will be final. All books should be fully insured against loss or damage during transit.

Books that arrive with the customer in a damaged state will be accepted as free returns by Fevered Imagination and the buyer compensated in full. If the damage is as a result of poor packaging, the artist will be asked to pay for the transport costs involved. The book will be returned to the artist who can choose to repair or create a new edition. A process exists for resolution of these situations and Fevered Imagination will act as intermediary.

Books will be shown for sale at a price of your choosing (see pricing guidelines). Postage and packaging costs will be added to each book at point of sale. Those costs do not come out of the commission. Fevered Imagination provides lists of

accepted couriers – it is the artist's responsibility to obtain a quoted cost for posting the book including appropriate insurance and tracking, and to ensure that packaging will be robust.

All information is provided on our website: <https://feveredimagination.co.uk>

If you need more information, please email at [info@feveredimagination.co.uk](mailto:info@feveredimagination.co.uk).